



Driver Forklift Daily Check And Defect Book

Ref: TP50-FOR

Company Name

Make/Model

Serial Number

Forklift Defect Report

Drivers Name:

Hour Meter:

Date / Time:

Faults Previous Day:

Daily Check

*Petrol / Diesel / LPG **Electric

- | | | | | | |
|---------------------------|-------------------------------------|----------------------------|-------------------------------------|---------------------------|--------------------------|
| 1. Obvious Leaks | <input type="checkbox"/> | 13. Operating Sys Controls | <input checked="" type="checkbox"/> | 25. Coolant Level* | <input type="checkbox"/> |
| 2. Hydraulic Fluid Levels | <input type="checkbox"/> | 14. Warning Lights | <input type="checkbox"/> | 26. Battery* | <input type="checkbox"/> |
| 3. Mast & Carriage | <input type="checkbox"/> | 15. Gauges / Instruments | <input type="checkbox"/> | 27. Fan / Other Belts* | <input type="checkbox"/> |
| 4. Chains & Fixing Bolts | <input type="checkbox"/> | 16. Lights / Beacon | <input type="checkbox"/> | 28. Inching Pedal* | <input type="checkbox"/> |
| 5. Forks | <input type="checkbox"/> | 17. Horn | <input checked="" type="checkbox"/> | 29. LPG Bottle Security* | <input type="checkbox"/> |
| 6. Backrest / Extension | <input type="checkbox"/> | 18. Alarms | <input type="checkbox"/> | 30. Electrolyte Levels** | <input type="checkbox"/> |
| 7. Attachments | <input type="checkbox"/> | 19. Other Warning Devices | <input type="checkbox"/> | 31. Cable Connections** | <input type="checkbox"/> |
| 8. Tyres / Wheels / Nuts | <input type="checkbox"/> | 20. Safety Guards / Covers | <input type="checkbox"/> | 32. Battery Cleanliness** | <input type="checkbox"/> |
| 9. Seat & Seat Belts | <input checked="" type="checkbox"/> | 21. Bodywork | <input type="checkbox"/> | 33. Battery Security** | <input type="checkbox"/> |
| 10. Steering | <input type="checkbox"/> | 22. Fuel Level* | <input type="checkbox"/> | 34..... | <input type="checkbox"/> |
| 11. Service Brakes | <input checked="" type="checkbox"/> | 23. Fuel Connections* | <input type="checkbox"/> | 35..... | <input type="checkbox"/> |
| 12. Parking Brake | <input type="checkbox"/> | 24. Engine Oil Levels* | <input type="checkbox"/> | 36. NIL DEFECT | <input type="checkbox"/> |

RECORD BELOW ANY ACCIDENT HOWEVER SMALL. VEHICLE DEFECTS OR IRREGULARITIES. HAND PINK DUPLICATE COPY INTO OFFICE / TRAFFIC OFFICER. VEHICLE DEFECTS MUST ALSO BE REPORTED TO THE MAINTENANCE & REPAIR ENGINEER WHO WILL INITIAL THE ORIGINAL COPY.

Notes:

Drivers Signature

Reported to

Defect Rectified by

Signature

Date