



PUBLIC SERVICE VEHICLE INSPECTION AND RECTIFICATION REPORT

Operator

Vehicle Reg Mark:		Odometer Reading:
Make and Model Type:		VIN:
Date of Inspection:	ISO Wk No.:	Inspection Organisation:
Operator:		Location of Inspection:

Notes	'Serviceable' - enter the appropriate code:			
'IM Ref' - for more details on each item listed, look under this reference number in the DVSA Inspection Manual. There may be other requirements or Local Authority standards that are not included in this document, e.g. ULEZ.	✓	= Satisfactory	R	= Repair Required
	✗	= Safety Item Defect	N/A	= Not Applicable
	M	= Monitor (possible maintenance required before next SI)		

A: INSIDE CAB

IM REF:	Item Inspected	Serviceable	Defect Found	Rectified by	IM REF:	Item Inspected	Serviceable	Defect Found	Rectified by
18	Driver's Seat				V	Licences			
3	Seat belts & supplementary restraint systems				W	Legal writing			
22	Mirrors and indirect vision devices				U	Other audible warnings			
23	Glass and view of the road				B	Anti-theft device/alarm			
24	Accessibility features				C	Other instruments			
25	Windscreen washers and wipers				D	Interior and panel lights			
26	Speedometer/tachograph				E	Heating and demisting system			
27	Horn				*	Alcohol breath tester			
28	Driving controls/warning lamps (inc ADAS)				*	Fire extinguisher			
30	Steering control				*	First aid kit			
37	Service brake pedal				*	Hands-free kit			
38	Service brake operation (inc ABS/EBS & ESC)								
34	Pressure/vacuum warning and build-up								
36	Hand lever operating mechanical park brakes and electronic park brake control								
39	Hand operated brake control valves								
17	Driver's accommodation								
	OBD - diagnostic trouble code (DTC) check								
21	Interior of body, passenger entrance, exit steps and platforms								

B: GROUND LEVEL & UNDER VEHICLE

IM REF:	Item Inspected	Serviceable	Defect Found	Rectified by	IM REF:	Item Inspected	Serviceable	Defect Found	Rectified by
16	Passenger doors, driver's doors and emergency exits				K	Axle alignment			
					O	Steering alignment			
1	Registration plate				54	Steering			
19	Security of body				48	Suspension			
20	Exterior of body, including luggage compartments				53	Axles, stub axles and wheel bearings			
5	Exhaust emissions / MIL				57	Transmission			
6	Road wheels and hubs				58	Additional braking devices			
7	Size and type of tyres				59	Brake systems and components			
8	Condition of tyres (including age & date code)				62	Reflectors and rear markings			
9	Bumper bars				63	Lamps			
10	Spare wheel and carrier				66	Direction indicators and hazard warning lamps			
41	Condition of chassis				67	Aim of headlamps			
14	Wings and wheel arches					Safety recall check			
11	Vehicle to trailer coupling				S	Gearbox and bell housing			
33	Speed limiter				T	Final drive			
42	Electrical wiring and equipment				H	Cooling system			
43	Engine and transmission mountings				I	Generator			
44	Oil and waste leaks				J	Auxiliary drive belts			
45	Fuel tanks and systems				Y	Hydraulic equipment			
46	Exhaust systems and nuisance				G	Ancillary equipment			
					74	Other dangerous defects			

The IM numbers are produced from the Public Service Vehicle Inspection Manual Consolidated Edition April 2023

IM REF: 7 Size and type of tyres	IM REF: 8 Condition of Tyres (enter N/A if not applicable)				
	CK 51	Axle 1	Axle 2	Axle 3	Axle 4
IM REF: 8 Condition of tyres	o/s	mm	mm	mm	mm
	out	psi	psi	psi	psi
	o/s		mm	mm	mm
	in		psi	psi	psi
	n/s		mm	mm	mm
	in		psi	psi	psi
n/s	mm	mm	mm	mm	
out	psi	psi	psi	psi	

C: BRAKING PERFORMANCE ASSESSMENT				D: BRAKE TEMPERATURE ASSESSMENT				
Date of assessment: _____				Ambient air temperature _____ °C				
Laden - (measured weight) / unladen (roller brake test* / decelerometer test + temp. / EBPMS** * RBT printout attached (yes/no) - If an RBT report is attached to the safety inspection form the RBT results table can be left blank. ** If EBPMS is used the report needs to be attached to the safety inspection.								
IM Ref	Item Inspected	Efficiency		Side	Axle 1	Axle 2	Axle 3	Axle 4
71	Service brake performance	%		N/S	°C	°C	°C	°C
72	Secondary brake performance	%			°C	°C	°C	°C
73	Parking brake performance	%		O/S	°C	°C	°C	°C
					°C	°C	°C	°C
Axle RBT results	Imbalance kg	Time Lag (pass / fail)	Ovality (front steer)	Bind kg	Max Force kg (indicate if locked)	Parking kg (indicate if locked)		
Axle 1 - weight		N/S						
		O/S						
Axle 2 - weight		N/S						
		O/S						
Axle 3 - weight		N/S						
		O/S						
Axle 4 - weight		N/S						
		O/S						
EBPMS	Braking performance value:			Assessment period:				
Overall Result: (satisfactory / unsatisfactory)			Inspector comments:					

RECTIFICATION			
IM REF	X FAULTS - DETAILS	ACTION TAKEN	DONE BY

IM REF	R FAULTS - DETAILS	ACTION TAKEN	DONE BY

Inspector signature	Fleet engineer signature	Completion date
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Declaration
 "I consider that the above defects have been rectified satisfactorily and this vehicle or trailer is now in a safe and roadworthy condition."
 Name..... Position
 Signature..... Date.....

Note: It is always the responsibility of the operator that the vehicle or trailer is in a roadworthy condition before being used on the road.